

ALLAN JOHNSTON

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BACKGROUND

- Graduate of Engineering Design & Drafting Technology at Lethbridge College (2018) with ASET T.T. (Technologist in Training) designation
- Teaching Assistant and English as a Second Language Instructor – Canada, South Korea

PROFESSIONAL INTERESTS

- Commercial & Residential Architectural Design, Engineering, & Drafting
- Environmental systems & energy conservation
- Civil Engineering, Planning, & Design
- Logistic & technology related solutions

SKILLS & EXPERIENCE

- **Computer & Social Media**
 - Social Media & Cloud – experience with Facebook, YouTube, Google (Maps, StreetView, Docs, Drive, Slides, Calendar), Microsoft Office 365
 - Web – Designed, implemented, operated, & maintained multiple websites for self & others since 1998 (FrontPage, Moodle, Joomla!, WordPress, WebMatrix, Windows Media, Real Media)
 - Software – Microsoft Office XP~2017 (Word, Excel, PowerPoint, Project, Visio, Outlook, Publisher)
 - Server – Windows Server NT~2012; IIS-6, 7.5; Active Directory; OWA; SQL; PHP; Exchange; WebDAV; FPSE; SharePoint; Linux servers & clients; HWP; Windows XP~10
- **Instructor & Teaching Assistant**
 - Assisted instructors as TA, curriculum developer, PA, tutor, substitute instructor
 - Created paper-based lessons, worksheets, presentations
 - Integrated tech into classrooms (file system; PowerPoint; eBeam; Google Maps, Street View; etc.)
 - Assisted students with resume, job search, personal skills, communication
 - Taught ESL, mainstream English, & full curriculum to K~9 students overseas
 - Taught business & conversation spoken & written English to adults
 - Created & maintained server & websites to furnish online ESL studies
 - Administered four satellite (franchise) classrooms
- **Management** – software: Microsoft Word, Project, PowerPoint, Visio, Excel, Money
 - Contracts, clauses, legal, tort
 - Tender, bid, financial, budget
 - Health, safety
 - Teamwork, communication
 - Scheduling, time management, project management
 - Statistics, analyses
- **Additional Skills** – Additional skills available for viewing at allansplace.net.
 - Architectural Design & Drafting
 - Civil Design & Drafting
 - Geographic / Geomatic Information Systems
 - Mechanical Design & Drafting
 - Research
 - Vessel & Piping Design

EDUCATION

- Engineering Design & Drafting Technology Sept. 2015
 - Lethbridge College – Lethbridge, AB ~ April 2018
- Computer Information Technologies Sept. 2002
 - Lethbridge College – Lethbridge, AB ~ April 2003
- Lethbridge Colligate Institute – diploma received 1996
 - Grade 12 diploma

EMPLOYMENT

- Self-employed English tutor – Lethbridge, AB June 2012
 - Tutored Lethbridge College students & immigrants in speaking & writing ~ Sept. 2018
- Flexibility Learning Systems Ltd. – Lethbridge, AB Oct. 2011
 - LINK Assistant; English For Work Assistant ~ June 2017
 - Helped newcomers to Canada with English, culture, employment
- Self-employed English tutor – Seoul & Ilsan, South Korea July 1998
 - Taught ESL, mainstream English, & full curriculum to K~9 students ~ May 2011
 - Taught business & conversation spoken & written English to adults
 - Created & maintained server & websites to furnish online ESL studies

ACCOMPLISHMENTS

- ASET Capstone Project of the Year 2018 winning team for Lethbridge College
- Emergency First Aid Level A (2001 Protocol) – St. John Ambulance, Feb. 2012

INTERESTS & HOBBIES

- Architectural – designed, renovated, & built various residential & RV projects
- Community / Civil – interest in ecological residences, transportation, infrastructure, & community
- Cycling – toured Asia, UK, & Canada by bicycle
- Travel – enjoy cultures, languages, & foods of foreign places
- Computer – built servers, created websites for self (business & personal) & others

VOLUNTEER

- CANstruction – Lethbridge, AB Jan. 2018
 - helped design & build Lethbridge College display at Centre Village Mall ~ Mar. 2018
- Highway Cleanup – Lethbridge, AB 2015
 - cleaned section of highway with church members ~ 2016
- Group tutor – Seoul & Ilsan, South Korea 2004
 - provided weekly & monthly English tutoring to low-income families ~ 2012

PORTFOLIO

Please see portfolio samples at <http://allansplace.net/> (a work in progress, updated frequently)

REFERENCES & TRANSCRIPTS

Available upon request.

